**Rationale**

* To provide a clear, fair, and transparent process of assigning the ROMS classes taught in UNC Study Abroad programs.
* To offer the opportunity to faculty (and potentially to GTFs under faculty supervision\*) to enhance their language, culture, and teaching skills, to network, and to explore future research and scholarship opportunities.
* To increase awareness of the Study Abroad programs among faculty (and GTFs), and to facilitate access in order to have more faculty led programs abroad.
* To offer the opportunity to faculty (and GTFs) to earn extra income in the summer.

\* Faculty sometimes teach two courses in a Study abroad program. It would be conceivable to limit them to one course during the summer program abroad, as is the case in the summer school, and have a GTF teach the second course under their supervision.

**Policy proposal**

Using the ROMS Summer Teaching Policy as a model, potential Study Abroad assignments will be determined by the ROMS Executive Committee, which is composed of the Chair of the Department, the Department Manager, the Directors of Undergraduate and Graduate Studies, and the Language Directors. It must be understood that though the Department’s Executive Committee determines ROMS Study Abroad assignments, the final decision lies with the SAO and that Study Abroad assignments are not guaranteed.

Existing and new ROMS Study Abroad course offerings will be publicized in the ROMS Intranet, and email reminders will be sent by the Department when the application period opens.

Applications for new or existing ROMS Study Abroad courses will be sent to the Study Abroad Advisory Committee. The SAAC will review the applications and will forward them to the ROMS Executive Committee with a report and recommendations. The Chair will write and attach the required letter of recommendation to the applications of the selected candidates, which will forward their application to the Study Abroad Office for further approval. The SAAC will keep an archive of applications and syllabi used in ROMS Study Abroad courses.

All full-time faculty are eligible to apply to teach ROMS classes in UNC Faculty Led Study Abroad programs, but preference will be given to teaching faculty.

UNC Faculty Lead Study Abroad assignments will depend on the courses offered and the number of sections available. Preference will be given according to these criteria in order of priority:

1. Instructors who designed the Faculty Led Study Abroad course. They will be able to apply to lead the Study Abroad course they designed for three consecutive summers. In subsequent summers, the course will be available to all eligible instructors, but junior teaching faculty will be given preference. If no one applies, the instructors who designed Faculty Led Study Abroad course can continue teaching it after the three consecutive summers.
2. Faculty who have not taught abroad in the previous summer. If no one else applied, those who taught the previous summer may teach again exceptionally.
3. Instructors who have experience teaching the course to be offered. Although having taught the course on campus is not a prerequisite to be eligible to teach abroad, it is an important experience that can set two candidates apart. Candidates whose application is selected while lacking that experience will be placed on a fast track to teach the course at least once on campus before teaching abroad.
4. Instructors with course evaluations at or above the Department mean.

Please note that faculty may only teach ONE course during the summer. Study Abroad courses are counted as part of summer teaching, and faculty may only teach ONE Study Abroad course. Faculty who are scheduled to teach a course with Study Abroad programs are NOT eligible to teach courses offered by the Summer School.