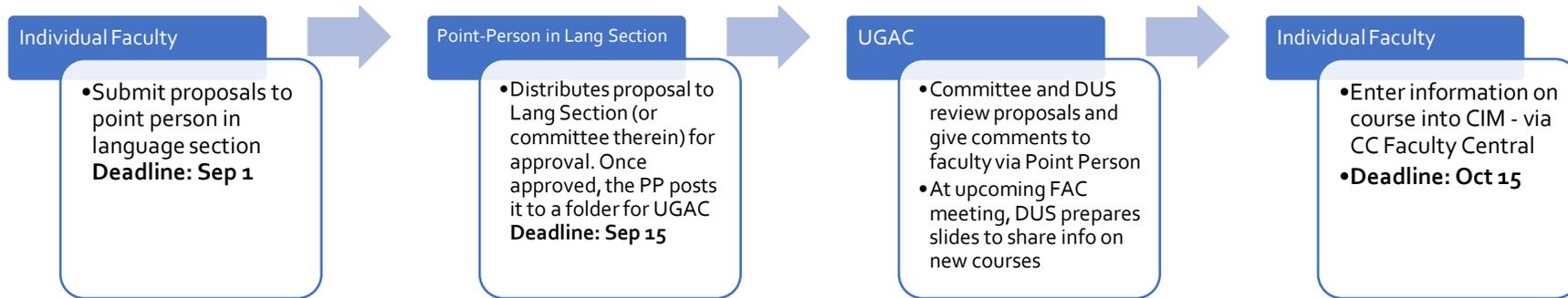
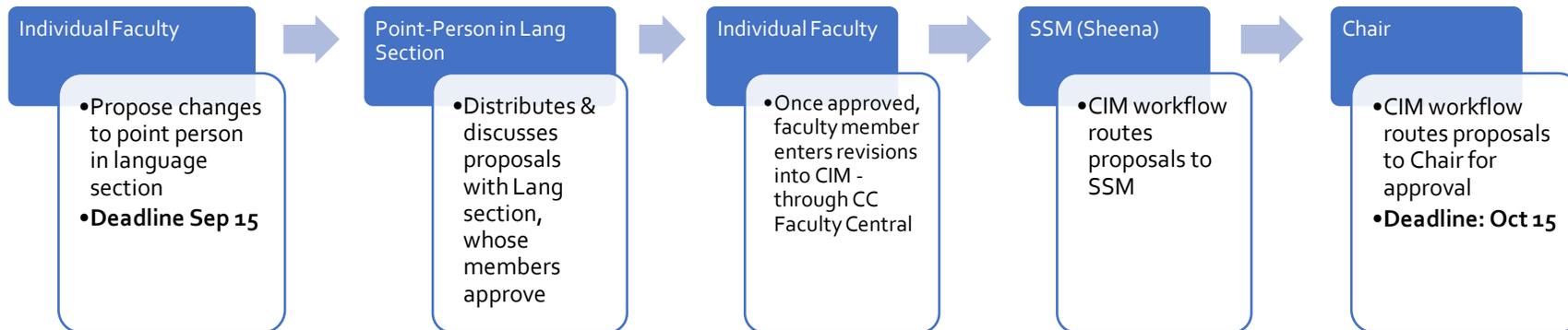


## PROCESSES AND PATHWAYS FOR COURSE AND CURRICULAR PROPOSALS IN ROMS\*\* (See p. 2 for details for SPAN)

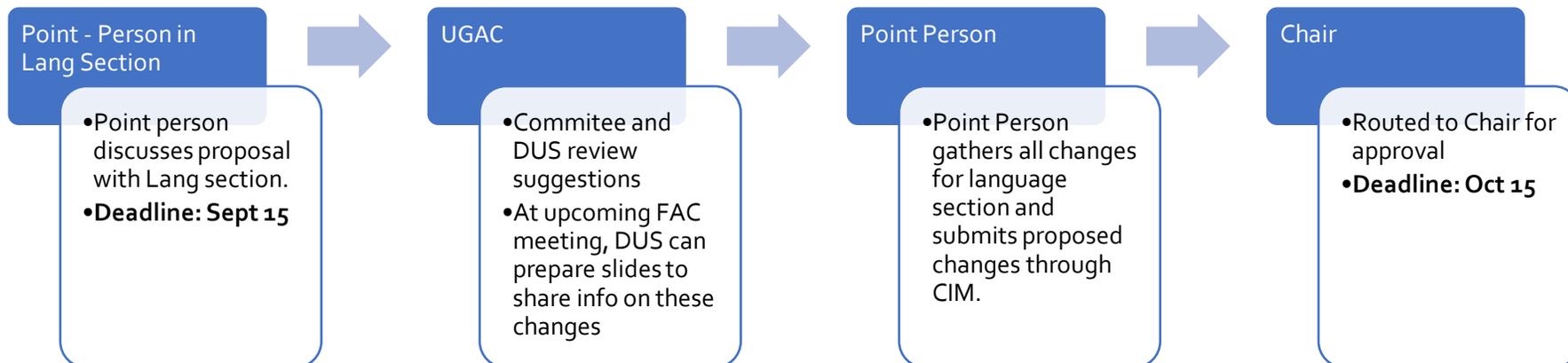
### I. New Courses and/or Requests that Existing Courses be aligned with Different Gen Eds



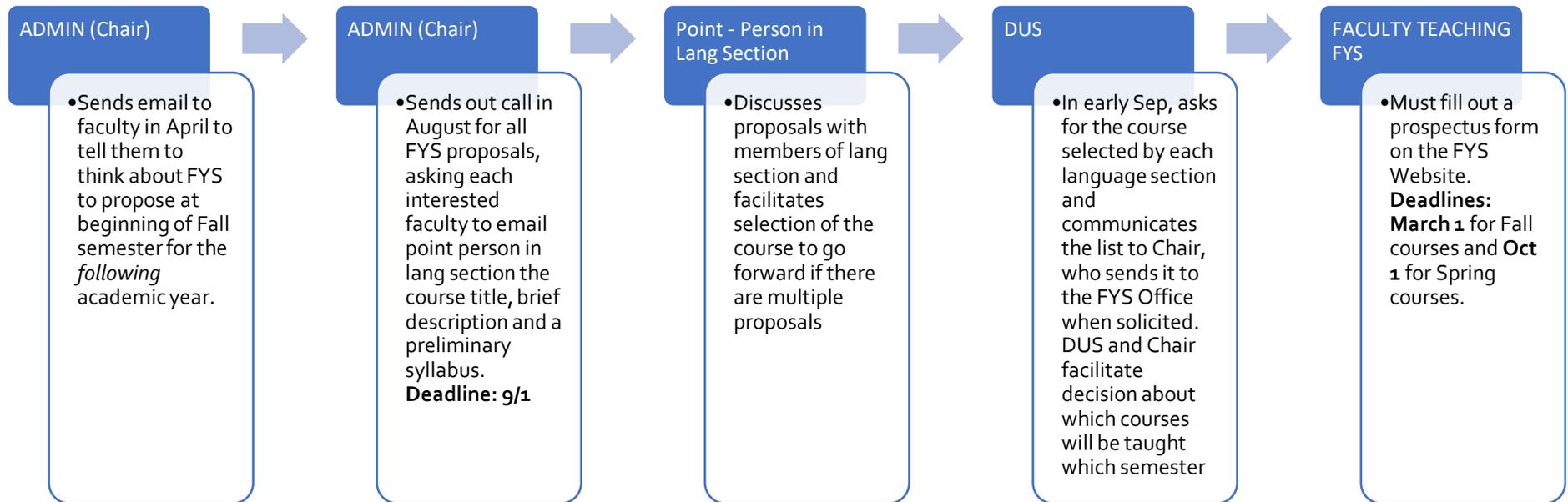
### II. Minor Revisions to Courses [i.e. changes to titles; numbers] \*Note: CIM can also be used to inactivate courses that are no longer taught.



### III. Changes to Curricula [new requirements for major/minor, including revisions to course lists that satisfy these requirements]



#### IV. Proposals for FYS



\*Note: The Review and Selection of the FYS is ultimately made by the Chair, not the DUS or UGAC. We are simply facilitating the process.

#### \*\*Details for the Spanish Section

**New courses and curricular changes:** First, the Spanish section of the UGAC reviews the proposal and, once a consensus is reached, the entire Spanish faculty is consulted. Any changes/additions require approval by whole Spanish section.

**Minor changes to courses** (titles, numbering, description): requires approval by only a subset of the section - HISP LING, SPMP, HISP LIT/CULT, TRANS/INTER (Obviously, the advisors would be looking over these changes to make sure there were no issues of overlap with numbering, lack of clarity with wording, etc.)

**IDEAs proposals:** If it is a course that can count as an elective for all majors and minors (such as the culture topics courses), once the UGAC has reviewed them, it should get approval from the whole Spanish faculty for the focus capacities sought. In case of a course that is only for a specific major/minor (HISP LING, SPMP, HISP LIT/CULT, TRANS/INTER ), only the advisors and subset of the section - faculty members that teach in that specific program - should revise and approve the FC sought.