# ROMS Class Observation Instrument

# Language classes

(adapted from CFE peer visit form)

# Directions:

1. Prior to the class observation: please review the instructor’s lesson plan carefully, along with this observation form.
2. During the class visit: Note specific comments beside each relevant indicator you see in each focus area. Use the Comments box to summarize what you observed regarding each section in a more holistic manner. Use NA if an item/category is not applicable.
3. The final Comments section is intended for a summary of the observation and/or any additional comments you may have. Suggestions may also be included.
4. After the observation, meet with the instructor to discuss the observation and share the form. The instructor can then include comments and both of you will sign and date this form.

Please Note:

The report you submit to the Chair should be in the style of a letter – either as a separate document or included at the bottom of the Peer Observation cover page. The notes made on this document are not the report itself. his is intended as a prompt or guide for your class observation and as a chance to discuss/debrief with the colleague you observed.

All observations need to include a signed copy of the Peer Observation cover page:(<http://romsnet.web.unc.edu/peer-class-observations/>)

# NAME (INSTRUCTOR): DATE:

**CLASS/SECTION:**

**NAME (OBSERVER):**

**Pedagogical approach and instructional techniques**

(How does the instructor’s approach encourage and support student learning?)

1. Demonstrates thoughtful planning and organization of the lesson
2. Explains the learning objectives for/provides an overview of the class session
3. Uses and requires target language use almost exclusively in class
4. Shows enthusiasm for teaching and the subject matter
5. Provides a warm up and closure for the lesson
6. Sequences activities from more mechanical to communicative
7. Gives clear directions and models for activities
8. Provides smooth transitions between activities and different topics of the lesson
9. Promotes accuracy (through modeling and guiding students to the correct forms and rewarding student attempts while acknowledging the message)

COMMENTS:

**Active engagement of students**

(Are students actively engaged with the content?)

1. Makes regular use of questions and activities to ensure continual engagement

3. Notices when particular students are not engaged and takes action to actively involve them

5. Utilizes different class formats (whole-class lecture, instructor-led whole-class discussion, student presentations, small-group and pair work)

1. Moves around the classroom, monitoring and interacting with students during pair and group work
2. Calls on a variety of students, both volunteers and others
3. Promotes high ratio of student talk vs. teacher talk

COMMENTS:

**Monitoring student learning** (How do the instructor and students know the students are learning?)

1. Provides opportunities to demonstrate understanding of content through questioning and/or activities
2. Consistently follows up paired and small group activities/discussions with whole- class review of responses
3. Probes for student understanding even when they do not ask questions
4. Occasionally asks students to formulate and articulate grammar rules

COMMENTS:

**Learning community** (Does the instructor promote a positive, productive learning community?)

1. Knows the names of students
2. Respects and encourages student contributions
3. Corrects errors with patience
4. Ensures that students feel at ease asking questions and interacting with the instructor
5. Ensures that students feel at ease interacting with each other

COMMENTS:

# ADDITIONAL COMMENTS AND/OR SUMMARY OF THE OBSERVATION,

**SUGGESTIONS** (use additional sheets as needed):

# Observer signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Instructor's comments:

**Instructor signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**